



Cooper Parry Group Limited
Cubo Birmingham
Office 401, 4th Floor
Two Chamberlain Square
Birmingham
B3 3AX

Penk Valley Academy Trust
Wolgarston High School
Cannock Road
Penkridge
Stafford
ST19 5RX

Company number: 11124272

Dear Sirs

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as I consider necessary in connection with your assurance report on regularity to the academy trust and the Education and Skills Funding Agency (ESFA) for the year ended 31 August 2024. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy me that I can make each of the following representations. All representations are made to the best of my knowledge and belief.

General

1. I have fulfilled my responsibilities as accounting officer under the requirements of the funding agreement between the academy trust and the Secretary of State for Education dated 31 July 2019 and the Academy Trust Handbook 2023.
2. I acknowledge my personal responsibility to Parliament for the regularity and propriety of the public finances for which I am answerable; for the keeping of proper accounts; for effective internal controls; for prudent and economical administration; for the avoidance of waste and extravagance; for achieving value for money; and for the efficient and effective use of all the resources in my charge.
3. I acknowledge my responsibility to notify the board of trustees and the ESFA of any instances of material irregularity or impropriety, or non-compliance with the terms of the academy trust's funding agreement and have had due regard to the requirements of the Academy Trust Handbook 2023, including my responsibilities for estates safety and management, in performing this duty.
4. Any instances of material irregularity, impropriety, or non-compliance discovered to date, including in relation to estates safety and management, have been notified to the board of trustees and the ESFA.
5. Significant matters of which you should be aware have been brought to your attention including any instances of irregularity, impropriety or non-compliance with laws and regulations specific to the academy trust's authorising framework, including in relation to estates safety and management.
6. Full and free access has been granted to all records, correspondence, information and explanations that you have considered necessary to enable you to perform your work.

Yours faithfully

T Sutcliffe
Accounting Officer

2nd December 2024

A company limited by guarantee, registered in England and Wales, number 11124272
Registered Office: Wolgarston High School, Cannock Road, Penkridge, Staffordshire, ST19 5RX
www.penkvalley.co.uk

