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## Catering Supervisor

<b>Location</b>	Penkridge Middle School
<b>Employer</b>	Penk Valley Academy Trust
<b>Contract</b>	30 hours, Permanent, Term time (39.2 working weeks)
<b>Closing date for applications</b>	Friday 5 April 2019 (noon)
<b>Interview</b>	TBC
<b>Start date</b>	April 2019
<b>Salary</b>	Grade 4, SCP 13, £9.01 per hour
<b>Accountable to</b>	Catering Coordinator

We're looking for an individual who has a flair for customer service, has strong communication skills, has a friendly attitude towards colleagues and customers and of course has a love for food or a desire to know more!

Penkridge Middle is seeking a Catering Supervisor to join their busy in-house catering department. The team provides a high standard of food for students aged between 9 and 13 years, teachers and support staff, as well as for school functions.

As Penkridge Middle Catering Supervisor you will be able to create a positive team atmosphere and customer environment whilst working closely with the Catering Coordinator to deliver a wonderful catering experience for the school.

The post holder will carry out a range of catering duties including:

- Food Preparation
- Stock control including ordering and price negotiations
- Line management and training of catering team
- Ensuring all health, Safety and hygiene standards are met
- Menu planning and menu creation
- Marketing
- Day to day financial control of the business unit
- Arranging maintenance and mandatory checks of catering equipment

**The successful candidate will receive a full induction and will join a highly enthusiastic and dedicated kitchen team that is focused on quality and service.**

**As part of the selection process you will be invited in to be assessed by our Catering Coordinator on basic kitchen and cookery skills.**

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For further information, please visit our website [www.penkridge.staffs.sch.uk](http://www.penkridge.staffs.sch.uk) Completed application forms to be returned by email to Lauren Mitchell at [l-mitchell@penkvalley.co.uk](mailto:l-mitchell@penkvalley.co.uk) or by post for the attention of Lauren Mitchell (Catering Co-Ordinator) at:

Wolgarston High School  
Cannock Road  
Penkridge  
Stafford  
ST19 5RX

This Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment”

This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form.

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